# WMO/ITU Seminar

1. The meeting noted the importance given by CG-17 and EC-68 to the joint activities with ITU and the Decision of CBS-16 requesting the secretary-General of WMO to consider an ITU/WMO seminar to brief NMHS, and frequency managers from ITU membership on the updated handbook on use of radio spectrum for meteorology. The seminar is also an opportunity for participants to highlight their specific interests in meteorology including climate and high impact weather events.
2. The confirmed seminar dates are 23-24 October 2017, just prior to working parties of Study Group 7. To be held at ITU.
3. The meeting suggested that to ensure adequate visibility to radio spectrum activities, high level representation of WMO and ITU should participate in the opening ceremony of the seminar and possibly deliver key note presentation on the respective organizations. The meeting considered that it was extremely important that adequate financial support could be made available to ensure participation of managers and experts from Members of both organizations identified by the seminar organizing committee.

## Seminar Preparation Team

1. The following members agreed to work on the Seminar preparation
   1. Eric Allaix (Chief)
   2. David Franc
   3. Philippe Tristant
   4. Neil Bewley
   5. Markus Dreis
   6. Vadim Nozdrin
   7. David Thomas
2. Key action items are as follows
   1. Vadim to prepare draft agenda and send to group
   2. David Thomas to arrange Letter of Agreement and associated WMO meeting form.
   3. Vadim to arrange ITU meeting location and notifications
   4. David and Vadim to arrange invitations for ITU and WMO participants to be sent by ITU with a circular letter from WMO notifying
   5. Team to arrange speakers

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