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| **WORLD WEATHER WATCH COMMISSION FOR BASIC SYSTEMS** | banner | |
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| **RA-I *ad hoc* Task Team on WIS Implementation**  Pretoria, South Africa, 21-26 September 2014 | | **RA-I-TT-WIS-1/Final Report** |
| 14 October 2014 |

FInal Report of the Meeting of the  
RA-I *ad hoc* Task Team on WIS Implementation  
21-22 September 2014

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FINAL REPORT OF THE MEETING OF THE

RA-I AD HOC TASK TEAM ON WIS IMPLEMENTATION

21-22 SEPTEMBER 2014

1. The meeting of the RA-I *ad* hoc Task Team on WIS Implementation was opened at 0900 on Monday 21 September in the Schoongezich Guesthouse, Pretoria, South Africa.
2. Mnikeli Ndamambi, SAWS General Manager of Operations, welcomed participants to the meeting to the meeting. He noted the difficulty of maintaining skilled staff to support the WIS, and emphasized the intention of South Africa to fully support WIS and to provide a high level of service through GISC Pretoria. He commented that it had been necessary to postpone the planned WIS training because of the low level of responses, and committed to providing a training session at a later date. He conveyed the welcome and best wishes of the Permanent Representative for the success of the meeting.
3. Steve Foreman, C/DRMM at WMO, welcomed the participants and explained that the objective of the meeting was to develop the WIS Implementation Plan for Region I.
4. The agenda for the meeting is in Appendix A, and the list of participants is in Appendix B. Participants benefited from a visit to the headquarters of the South African Weather Service.
5. The objective of the meeting was achieved, and the draft Region I WIS Implementation Plan is available from <http://wis.wmo.int/file=1157>. The team identified the need to update the information about international telecommunications connections and set itself the goal of updating the tables in the report for publication in November 2014, so that the update information is available for the RA-I session.
6. The short term actions, to be completed by 24 October 2014, and by the members of the team representing sub-regions, were:

* check if DCPCs in the sub-region are still willing to be DCPCs
* for each country in the sub-region, ask the Permanent Representative to confirm or to nominate
  + the Principal GISC for each of its National Centres
  + the name of the national WIS focal point together with that of an alternate
* update the information on the GTS links for the sub-region so that the table in the report reflects the current situation
* ask each country in the sub-region to submit results of the survey every 6 months
* Remy Giraud offered the services of ET-CTS to redraw the network diagram of the GTS in Region I (the “spaghetti diagram”)
* Amos Makarau will write to all Permanent Representatives in Region I reminding them that they are required to nominate WIS Focal Points (and alternates), a Principal GISC, and requesting them to complete the WIS survey again.

1. The team recommended that RTH Dakar and RTH Nairobi should seek to connect to the RMDCN so that they can cooperate more effectively with GISC Casablanca and GISC Pretoria in managing WIS data flows in Region .
2. The team recommended to RA-I that RA-I creates a RA-I Task Team on WIS Implementation that reports to RA-I Management Group that will have responsibility for overseeing WIS implementation in RA-I. The team will use the following information that will be placed on a WMO web page to help the task team manage the WIS implementation:

* WIS Survey every six months
* Focal point nominations
  + Who is nominated
  + Are they responding
* Which countries are changing their metadata
* WIS related workshops that are held. Those expected are the GISC training workshops (Pretoria for English speaking countries, Casablanca for French speaking) and a proposed workshop to train Metadata trainers.
* Six-monthly reports from sub-regional focal points to the President of RA-I.

1. The meeting closed at 1230 on 26 September 2014.

## Appendix A: Agenda

1 ORGANIZATION OF THE SESSION

1.1 Opening of the meeting

1.2 Adoption of the agenda

1.3 Working arrangements

2 BACKGROUND ON WIS

2.1 WIS Overview

2.2 WIS Competences

2.3 WIS Discovery Metadata

3 PLANNING FOR WIS

3.1 WIS Regulations and guidance

3.2 Summary of WIS implementation plans in other regions

3.3 Reports from sub-regional WIS/WIGOS workshops

4 STATUS OF WIS IN RA I

4.1 GISC Pretoria

4.2 GISC Casablanca

4.3 Other GISCs supporting RA I - Exeter, Offenbach, Toulouse

4.4 Reports from sub-regions

4.4.1 Northern

4.4.2 Central

4.4.3 Eastern

4.4.4 Southern

5 PRIORITY ACTIVITIES FOR IMPLEMENTING WIS IN RA I

6 CREATE RA I WIS IMPLEMENTATION PLAN

7 MONITORING THE RA I WIS IMPLEMENTATION PLAN

8 ANY OTHER BUSINESS

9 CLOSURE OF MEETING

## Appendix B: Participants

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| --- | --- |
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