

BRASILIA – BRAZIL

Information for Participants

**CBS EXPERT TEAM ON WMO INFORMATION SYSTEM CENTRES (ET-WISC)
Task Team on WIS Global Information System Centres (GISCs) (TT-GISCs)
Brasilia, Brazil, 13 - 16 October 2015**

1. WORKSHOP VENUE

The ET-WISC/TT-GISCs meetings will be held at the premises of the Brazilian National Institute of Meteorology – INMET, located in Brasília, Brazil. The meetings will be conducted in English only.

- **ADDRESS OF INSTITUTO NACIONAL DE METEOROLOGIA (INMET)**
Instituto Nacional de Meteorologia - INMET
Eixo Monumental Sul - Via S1
Sudoeste
Brasília – DF; Brazil
Zip: 70680-900
Location: https://maps.google.com.br/maps?q=inmet&ie=UTF-8&ei=gDASUq-8EeT54APigYGgAw&ved=0CAoQ_AUoAg
- **LOCAL SECRETARIAT FOCAL POINT**
Ms. Kelly C. de Moraes
Office of International Affairs
National Institute of Meteorology - INMET
E-mail: kelly.morais@inmet.gov.br
Phone number: +55 (61) 2102-4607
Fax: +55 (61) 2102-4620

2. HOTEL INFORMATION

INMET has made a block reservation at **Windsor Brasilia Hotel**. However, since credit card information will be required, reservation requests must be made directly by each participant.

In order to guarantee availability and the secured price*, reservations must be made until 12/SEPTEMBER/2015. When requesting a reservation, it is imperative for the participants to mention the following information: "Bloqueio #3115539".

After the reservation is completed, please forward the information to the Local Secretariat Focal Point for administrative purposes.

Windsor Brasilia Hotel

SHN Quadra 01 – Conjunto A – Bloco A – Entrada B

Asa Norte – Brasília/DF

Zip: 70322-912

Telephone: +55 (61) 2195-1100

E-mail: reservas.plazabrasilia@windsorhoteis.com.br

Website: <http://windsorhoteis.com/hotel/windsor-brasilia/apresentacao/>

*STANDARD SINGLE - BRL 339.00 (+ 10% service tax + 5% ISS + BRL 3.00 room tax)

STANDARD DOUBLE - BRL 373.00 (+ 10% service tax + 5% ISS + BRL 3.00 room tax)

Every apartment is equipped with:

Minibar; Central air conditioning with individual control; sprinklers; Individual Phone Line; Alarm Clock; Hair Dryer and full amenities; Private electronic vault; Work desk; Cable TV; WI FI; 24 hours room service.

General Conditions:

Self-service breakfast buffet, served in the restaurant (at no additional cost).

Are available: Free local calls, Fitness Center and Wi-Fi.

Check in at 14h00 and Check out at 12h00

Deadline for cancellation: 24 hours in advance.

3. AIRPORT ACCESS INFORMATION

Brasilia's Juscelino Kubitschek International Airport is located in the southern part of the city and has easy access to Brasilia's downtown, where most major hotels are located. Taxi service is available, linking the airport to the main hotels. The average cost of the trip (Airport-Hotel) is around US\$ 20.00. There is also an executive shuttle bus service from the airport to the Hotel Sectors (Setor Hoteleiro). Boarding takes place on the lane in front of landing gates 4 and 5. The fare is BRL 8.00 and the payment, in cash only, is made directly inside the bus. Departures are every 30 minutes starting from 6:30 am to midnight during working days and from 06:30 to 23:00 on Saturdays and Sundays.

The journey from the airport to the hotel via executive bus normally lasts about 30 minutes.

4. VISA REQUIREMENTS

Citizens from certain countries are required an entry visa to Brazil. Being the case, please contact your nearest Brazilian Embassy or Consulate.

General requirements for a visa, among others, include a valid passport for at least six months from the date of arrival, one passport size photograph and a round trip ticket issued. Most international airlines can advise on visa requirements.

Visas are not issued at Brazilian entry airports, there are no exceptions. Please make sure to obtain the visa before your departure.

5. BRAZILIAN CURRENCY

The Brazilian monetary unit is the **Real** (R\$ or BRL).

The exchange rate is daily updated and available to visitors through newspapers publications and several websites, such as the Brazilian Central Bank – www.bacen.gov.br, along with the daily commercial dollar rate used in official international business transactions. (As of 10/08/2015, USD 1,0 = BRL 3,49).

Cash and traveler checks, especially in US Dollars, can be exchanged at most banks or money exchange houses. All major credit cards are accepted in Brazil.

6. TIPPING

Hotels: hotels generally include service charges (usually 5 % to 10%) on the bill.

Restaurants: the service charge is often found on the bill as a "suggestion". In Brazil, the norm remains 10 per cent.

Taxis: taxi drivers do not expect tips, although most passengers will round the fare up if satisfied with the service.

7. LANGUAGE

The spoken language in Brazil is Portuguese. English is the predominant foreign language taught in schools; however, the majority of the population does not speak it widely. Spanish, if spoken slowly, is understood by a good percentage of the population.

8. TIME ZONE

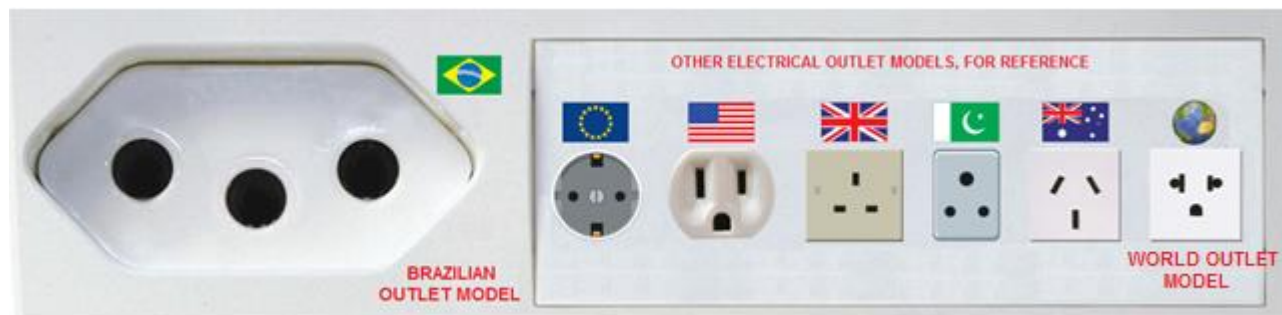
Brasilia's local time is 3 (three) hours earlier considering the standard Greenwich Mean Time or UTC. From October through February, clocks in Brasilia will be advanced by one hour due to daylight savings time.

9. ELECTRICITY

The electrical power in Brasilia is 220 volts, 60 Hz.

The electrical outlets in Brazil follow a new standard, implemented in 2011. However, in many places the world outlet model is still in use.

For easy reference, please see the image below:



10. COMMUNICATIONS

Brasilia has an excellent telecommunications system that links Brasilia to the rest of Brazil and the world. Direct dial and collect calls can be placed from any telephone. Pay phones may be found throughout the city and in shopping centers, they operate with telephone cards.

The International Direct Dial (DDI) code for Brazil is **55** and the city code for Brasilia **61**. To place a domestic call, dial 0 + operator code + area code + phone number. To place an international call, dial 00 + operator code + country code + area code + phone number.

The operator codes, are freely chosen by users, such as: 15 (VIVO), 21 (EMBRATEL), 23 (INTELEG), 25 (GVT), 41 (TIM), etc.

11. CLIMATE

Brasília is located at about 1.000 m above sea level and has a well-defined rainy season: the dry season (May to September) and the rainy season (October to April).

Brasília - Climate Information

Month	Average Temperature °C		Average Rainfall (mm)	Average Number of Rainy Days
	Daily Minimum	Daily Maximum		
October	17.4	27.5	172.1	16

12. REQUIRED VACCINATION FOR INTERNATIONAL TRAVELERS HEADING TO BRAZIL

Brazil does not require the International Certificate of Vaccination or Prophylaxis for entry into the country.

However, since Brasilia is located in an endemic area, the Brazilian Ministry of Health recommends travelers to make sure that their routine immunizations are up to date, according to the recommendations of their country of origin, since it is an effective and safe measure for the prevention of various diseases, including yellow fever. Keep in mind that the yellow fever vaccination must be taken at least 10 days before the departure date.

Participants are advised to contact health authorities in their respective countries to certify of the vaccination requirements.