# Document Plan

| **Agenda Item** | **Title** | **Document No.Presentation** | **Submitted by** |
| --- | --- | --- | --- |
| **INF** | **Logistical information for Participants** | Inf 01 | Chair |
| **INF** | **List of Participants** | Inf 02r2 | Secretariat |
| **INF** | **Document Plan** | Inf 03r12 | Secretariat |
| **INF** | **Work Plan** | Inf04r5 | Chair |
| **1.2** | **Agenda** | Doc 01r1 | Chair |
| **1.3** | **Working arrangements** | Inf 04 | Chair |
| **1.4** | **Background from Cg, EC and CBS** | Docs 02, 05, 06 | Secretariat |
| **2** | **Structure and Terms of Reference of ET-WISC and Task Teams** | [Online](http://wis.wmo.int/page%3DET-WISC-2013) (Meeting Page) | Secretariat |
| (1) Review of Task Team TOR(2) ET-WISC TOR and Membership | Doc 59Doc 68&Add | M.DellAquaSecretariat/Chairs |
| **3.1** | **Status reports of WIS Centres** | Allocated on receipt | Participants |
| (1) Hong Kong, China(2) ECMWF(3) RTH Nairobi, Kenya(4) EUMETSAT(5) JMA(6) GISC Moscow(7) RTH Wellington(8) GISC Washington(9) GISC Beijing(10) DWD(11) GISC Toulouse(12) GISC Casablanca(13) GISC Exeter(14) GISC Seoul(15) RTH Rome(16) GISC Brasilia | Doc 11r1Doc 09Doc 28Doc 30Doc 34 Doc 40r1Doc 47Doc 48Doc 53Doc 58Doc 62r1Doc 71Doc 75Doc 74Doc 73Doc 72 | C.K. PanB.RaoultH. KaranjaL. Wolf S.NishikawaS.BelovK.AlderR.BungeF.WangM.HeeneJ. AnquetilR.MerrouchiC.LittleS.HuhA.VociniJ. M.Rezende |
| **3.2** | **Report on Identification of principal and associated GISCs** | Doc 07 | Secretariat |
| **3.3** | **Report on Centre Identification processReport from ET-GDDP 4** | Doc 08Doc 03 | B.RaoultSecretariate |
| **3.4** | **Report on WIS core network , migration to NG-RMDCN** | Doc 09 | Remy GIRAUD |
| **3.5** | **Report on GTS and AMDCN** |  |  |
| (1) JMA(2) Moscow(3) Toulouse(4) Nairobi(5) Offenbach | Doc 35Doc 52Doc 60Doc 28Doc 58 | S.NishikawaL.BezrukJ. Anquetil H. Karanja M.Heene |
| **3.6** | **Status of WIS implementation plans (Regional and National)** | - | - |
| **3.7** | **WIS implementation solutions and applications** |  |  |
| (1) Common Alerting Protocol (CAP) (2) RA-II/V WIS Application Pilot Project (JMA)(3) Open Source Tools for WIS(4) Practical experiences with WIS centres implementations(5) OpenWIS (6) vGISC solution(7) HMEI(8) Corobor MESSIR | Doc 17r1Doc 21Doc 42Doc 46r2Doc 63Doc 66Doc 80Doc 81 | Eliot ChristianS.Nishikawa SecretariatJ.OsuskýJ. AnquetilJ. Anquetil J.OsuskýCorobor |
| **3.8** | **Partnership with industry** | Doc 46r2 | J.Osuský |
| **4.1** | **Overview of proposed changes to Tech Regs** | Doc 18 | Secretariat |
| **4.2** | **Manual on WIS** | Doc 18 | Secretariat |
| **4.3** | **Guide to WIS**  | Doc 18 | Secretariat |
| **4.4** | **Manual on GTS** (2) Media Types(3) File naming | Doc 18Doc 12Doc 13 | SecretariatB.RaoultB.Raoult |
| **4.5** | **Report from ET-CTS** | Doc 09 | Remy Giraud |
| **4.6** | **Report from IPET MDRD in metadata and related issues** | Doc 36r2 | Jeremy Tandy |
| **4.7** | **Report from IPET DRMM on data representation, Abbreviated Header Line (AHL) and GTS filenaming convention** | Doc 37 | Simon Elliott |
| **5.1** | **MD synchronization** |  |  |
| (1) Metadata Synchronization Guideline(2) Metadata Synchronization monitoring findings | Doc 29Doc 39 | J.HasegawaHeene/ Hasegawa |
| **5.2** | **MD management services** |  |  |
| (1) Metadata Management Services (CMA)(2) Metadata Management Services (KMA)(3) Management of Metadata Sets (MF) | Doc 38Doc 43r1(64) withdrawn | P.WangS.HuhJ. Anquetil |
| **5.3** | **DAR** |  |  |
| (1) GISC Tokyo Subscription Manager | Doc 26 | S.Nishikawa |
| **5.4** | **Search (internal and SRU)** |  |  |
| (1) SRU in WIS (pptx)(2) Plugin feature of WIS discovery catalogue search interface(3) Search – Internal and External(4) The Difference of file format of data files from  GISC cache(5) Access Analysis of GISC Tokyo’s search pages | Doc 14Doc 49Doc 55Doc 56Doc 57 | SecretariatNishikawa & HasegawaM.HeeneHeene & HasegawaS.Nishikawa |
| **5.5** | **User management** |  |  |
| **5.6** | **Security and Management of data access policies** |  |  |
| (1) Relevance of Implementation of Data Access Policies in WIS(2) Security Service, Authentication for GISC, DCPC and NC, OpenWIS Philosophy(3) Data Policy and authorizations for GISC, DCPC and NC, OpenWIS Philosophy | Doc 31r1Doc 69Doc 70 | L.WolfJ. Anquetil J. Anquetil |
| **5.7** | **User interface** |  |  |
| (1) User interface(2) Emulator for GTS AHL & Filenames | Doc 19r1Doc 44 | B.RaoultSecretariat |
| **5.8** | **Interoperability with other systems, including GEOSS** |  |  |
| (1) GEOSS Interoperability (DWD)(2) Interoperability Principles(3) ) Metadata Management Services (KMA) | Doc 23r1Doc 32r1Doc43r1 | H. AsensioL. WolfS.Huh |
| **5.9** | **Procedures for periodic assessment of the WIS centres, especially GISCs** | Doc 77 | In session |
| **6.0** | **WIS Monitoring Activities** |  |  |
| (1) End User Requirements on WIS monitoring and reporting(2) Report from ET-OM (2012) | Doc 33r1Doc 04 | L.WolfK.Wong |
| **6.1** | **WWW – AGM, etc** |  |  |
| (1) WWW Monitoring(2) integrated quantitative WWW monitoring analysis (IQWMA) | Doc 10Doc 51 | SecretariatYu Liu |
| **6.2** | **Migration to TDCF** | Doc 50 | Lei Xue |
| **6.3** | **WIS system and performance monitoring**(1) NC Demonstration Test Cases(2) GISC Tokyo System Performance & monitoring(3)GISC Moscow System Performance &  monitoring |  |  |
| Doc 15r1Doc 27Doc 45r1 | SecretariatS.NishikawaL.Bezruk |
| **6.4** | **Test beds, reference installations and sites** |  |  |
| (1) WIS Test beds(2) NC Demonstration Test Cases | Doc 25 & AppendixDoc 15r1 | Markus HEENE & Sunghoi HuhSecretariat |
| **6.5** | **Workshop on WIS monitoring requirements** |  |  |
| **7.1** | **Capacity building and education strategy** | Doc 67 | Bob BUNGE / Jose Mauro Rezende |
| **7.2** | **Workshop on establishment of WIS curriculum and competencies** | Doc 20 | Secretariat |
| **7.3** | **GISC workshops and training activities** |  |  |
| (1) GISC Workshop & Training Activities (JMA)(2) GISC Moscow capacity building activities(3) Workshop on UK Met Office and Meteo  France on vGISC(4) GISC Workshop Seoul(5) GISC Offenbach | Doc 24Doc 41Doc 61Doc 76Doc 58 | K.KosugeS.BelovJ.AnquetilS.HuhM.Heene |
| **8.1** | **TT-CAC (Centre Audits and Certification)** | Doc 16r2 | Baudouin Raoult |
| **8.2** | **TT-DC (Data centres )** | Doc 79 | Lothar WOLF & Lap Shun LEE |
| **8.3** | **TT-GISC** | Doc 65r3 | Jacques ANQUETIL & Jose Mauro REZENDE |
| **8.4** | **TT-OM (WIS Operations and Monitoring)** | Doc 54r1 | L.BEZRUK |
| **8.5** | **ET-WISC** | Doc 78 | LI Xiang & Markus HEENE & Al KELLIE |
| **9** | **Other business** |  |  |

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