# Document Plan

| **Agenda Item** | **Title** | **Document No. Presentation** | **Submitted by** |
| --- | --- | --- | --- |
| **INF** | **Logistical information for Participants** | Inf 01 | Chair |
| **INF** | **List of Participants** | Inf 02r2 | Secretariat |
| **INF** | **Document Plan** | Inf 03r12 | Secretariat |
| **INF** | **Work Plan** | Inf04r5 | Chair |
| **1.2** | **Agenda** | Doc 01r1 | Chair |
| **1.3** | **Working arrangements** | Inf 04 | Chair |
| **1.4** | **Background from Cg, EC and CBS** | Docs 02, 05, 06 | Secretariat |
| **2** | **Structure and Terms of Reference of ET-WISC and Task Teams** | [Online](http://wis.wmo.int/page=ET-WISC-2013) (Meeting Page) | Secretariat |
| (1) Review of Task Team TOR (2) ET-WISC TOR and Membership | Doc 59 Doc 68&Add | M.DellAqua Secretariat/Chairs |
| **3.1** | **Status reports of WIS Centres** | Allocated on receipt | Participants |
| (1) Hong Kong, China  (2) ECMWF  (3) RTH Nairobi, Kenya (4) EUMETSAT  (5) JMA (6) GISC Moscow (7) RTH Wellington (8) GISC Washington (9) GISC Beijing (10) DWD (11) GISC Toulouse (12) GISC Casablanca (13) GISC Exeter (14) GISC Seoul (15) RTH Rome (16) GISC Brasilia | Doc 11r1 Doc 09 Doc 28 Doc 30 Doc 34  Doc 40r1 Doc 47 Doc 48 Doc 53 Doc 58 Doc 62r1 Doc 71 Doc 75 Doc 74 Doc 73 Doc 72 | C.K. Pan B.Raoult H. Karanja L. Wolf  S.Nishikawa S.Belov K.Alder R.Bunge F.Wang M.Heene J. Anquetil R.Merrouchi C.Little S.Huh A.Vocini J. M.Rezende |
| **3.2** | **Report on Identification of principal and associated GISCs** | Doc 07 | Secretariat |
| **3.3** | **Report on Centre Identification process Report from ET-GDDP 4** | Doc 08 Doc 03 | B.Raoult Secretariate |
| **3.4** | **Report on WIS core network , migration to NG-RMDCN** | Doc 09 | Remy GIRAUD |
| **3.5** | **Report on GTS and AMDCN** |  |  |
| (1) JMA (2) Moscow (3) Toulouse  (4) Nairobi  (5) Offenbach | Doc 35 Doc 52 Doc 60 Doc 28 Doc 58 | S.Nishikawa L.Bezruk J. Anquetil  H. Karanja  M.Heene |
| **3.6** | **Status of WIS implementation plans (Regional and National)** | - | - |
| **3.7** | **WIS implementation solutions and applications** |  |  |
| (1) Common Alerting Protocol (CAP)  (2) RA-II/V WIS Application Pilot Project (JMA) (3) Open Source Tools for WIS (4) Practical experiences with WIS centres  implementations (5) OpenWIS  (6) vGISC solution (7) HMEI (8) Corobor MESSIR | Doc 17r1 Doc 21 Doc 42 Doc 46r2  Doc 63 Doc 66 Doc 80 Doc 81 | Eliot Christian S.Nishikawa  Secretariat J.Osuský  J. Anquetil J. Anquetil  J.Osuský  Corobor |
| **3.8** | **Partnership with industry** | Doc 46r2 | J.Osuský |
| **4.1** | **Overview of proposed changes to Tech Regs** | Doc 18 | Secretariat |
| **4.2** | **Manual on WIS** | Doc 18 | Secretariat |
| **4.3** | **Guide to WIS** | Doc 18 | Secretariat |
| **4.4** | **Manual on GTS** (2) Media Types (3) File naming | Doc 18 Doc 12 Doc 13 | Secretariat B.Raoult B.Raoult |
| **4.5** | **Report from ET-CTS** | Doc 09 | Remy Giraud |
| **4.6** | **Report from IPET MDRD in metadata and related issues** | Doc 36r2 | Jeremy Tandy |
| **4.7** | **Report from IPET DRMM on data representation, Abbreviated Header Line (AHL) and GTS filenaming convention** | Doc 37 | Simon Elliott |
| **5.1** | **MD synchronization** |  |  |
| (1) Metadata Synchronization Guideline (2) Metadata Synchronization monitoring findings | Doc 29 Doc 39 | J.Hasegawa Heene/ Hasegawa |
| **5.2** | **MD management services** |  |  |
| (1) Metadata Management Services (CMA) (2) Metadata Management Services (KMA) (3) Management of Metadata Sets (MF) | Doc 38 Doc 43r1 (64) withdrawn | P.Wang S.Huh J. Anquetil |
| **5.3** | **DAR** |  |  |
| (1) GISC Tokyo Subscription Manager | Doc 26 | S.Nishikawa |
| **5.4** | **Search (internal and SRU)** |  |  |
| (1) SRU in WIS (pptx) (2) Plugin feature of WIS discovery catalogue  search interface (3) Search – Internal and External (4) The Difference of file format of data files from   GISC cache (5) Access Analysis of GISC Tokyo’s search pages | Doc 14 Doc 49  Doc 55 Doc 56  Doc 57 | Secretariat Nishikawa & Hasegawa M.Heene Heene & Hasegawa S.Nishikawa |
| **5.5** | **User management** |  |  |
| **5.6** | **Security and Management of data access policies** |  |  |
| (1) Relevance of Implementation of Data Access Policies in WIS (2) Security Service, Authentication for GISC, DCPC and NC, OpenWIS Philosophy (3) Data Policy and authorizations for GISC, DCPC and NC, OpenWIS Philosophy | Doc 31r1  Doc 69  Doc 70 | L.Wolf  J. Anquetil   J. Anquetil |
| **5.7** | **User interface** |  |  |
| (1) User interface (2) Emulator for GTS AHL & Filenames | Doc 19r1 Doc 44 | B.Raoult Secretariat |
| **5.8** | **Interoperability with other systems, including GEOSS** |  |  |
| (1) GEOSS Interoperability (DWD) (2) Interoperability Principles (3) ) Metadata Management Services (KMA) | Doc 23r1 Doc 32r1 Doc43r1 | H. Asensio L. Wolf S.Huh |
| **5.9** | **Procedures for periodic assessment of the WIS centres, especially GISCs** | Doc 77 | In session |
| **6.0** | **WIS Monitoring Activities** |  |  |
| (1) End User Requirements on WIS monitoring and reporting (2) Report from ET-OM (2012) | Doc 33r1 Doc 04 | L.Wolf K.Wong |
| **6.1** | **WWW – AGM, etc** |  |  |
| (1) WWW Monitoring (2) integrated quantitative WWW monitoring  analysis (IQWMA) | Doc 10 Doc 51 | Secretariat Yu Liu |
| **6.2** | **Migration to TDCF** | Doc 50 | Lei Xue |
| **6.3** | **WIS system and performance monitoring**   (1) NC Demonstration Test Cases (2) GISC Tokyo System Performance & monitoring(3)GISC Moscow System Performance &   monitoring |  |  |
| Doc 15r1 Doc 27 Doc 45r1 | Secretariat S.Nishikawa L.Bezruk |
| **6.4** | **Test beds, reference installations and sites** |  |  |
| (1) WIS Test beds  (2) NC Demonstration Test Cases | Doc 25 & Appendix Doc 15r1 | Markus HEENE & Sunghoi Huh Secretariat |
| **6.5** | **Workshop on WIS monitoring requirements** |  |  |
| **7.1** | **Capacity building and education strategy** | Doc 67 | Bob BUNGE / Jose Mauro Rezende |
| **7.2** | **Workshop on establishment of WIS curriculum and competencies** | Doc 20 | Secretariat |
| **7.3** | **GISC workshops and training activities** |  |  |
| (1) GISC Workshop & Training Activities (JMA) (2) GISC Moscow capacity building activities (3) Workshop on UK Met Office and Meteo   France on vGISC (4) GISC Workshop Seoul (5) GISC Offenbach | Doc 24 Doc 41 Doc 61  Doc 76 Doc 58 | K.Kosuge S.Belov J.Anquetil  S.Huh M.Heene |
| **8.1** | **TT-CAC (Centre Audits and Certification)** | Doc 16r2 | Baudouin Raoult |
| **8.2** | **TT-DC (Data centres )** | Doc 79 | Lothar WOLF & Lap Shun LEE |
| **8.3** | **TT-GISC** | Doc 65r3 | Jacques ANQUETIL & Jose Mauro REZENDE |
| **8.4** | **TT-OM (WIS Operations and Monitoring)** | Doc 54r1 | L.BEZRUK |
| **8.5** | **ET-WISC** | Doc 78 | LI Xiang & Markus HEENE & Al KELLIE |
| **9** | **Other business** |  |  |

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